



Lydiard Millicent CE Primary
&
Ridgeway Farm CE Academy
Charging and Remissions Policy

Date agreed with staff	N/A
Date agreed by Academy Council	May 2021
Frequency of policy review	Annually
Date next review due	May 2022

Document Version Control

Issue Number	Issue Date	Summary of changes
1.0	May-2007	
1.1	Feb - 2008	Minor
1.2	May - 2009	Change in Governor Responsible
1.3	June - 2010	Change in Governor Responsible
1.4	June 2011	Minor wording changes
1.5	Sept 2012	Minor change with regards to FSM in Remissions section in line with government recommendation
1.6	May 2013	Change in Governor Responsible
1.7	May 2014	The terms Pupil Premium and Ever 6 have been added
1.8	May 2015	Change of committee name in text to Accountability.
1.9	March 2017	Amended to include both sites
2.0	October 2018	No changes
2.1	December 19	Change in Governor Responsible
2.2	May 2021	Changed Local Board to Academy Council Changed Principal to Executive Principal



CHARGING AND REMISSION POLICY

Introduction

The Academy Council recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Academy Council aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Academy Council reserves the right to make a charge in the following circumstances for activities organised by the school:

- * Swimming transport
- * Individual/Group Instrumental tuition
- * Day visits/events including visitors/organisations
- * Residential visits

General

The Academy Council may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Academy Council from inviting parents to make a voluntary contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions

Where the parents of a pupil are in receipt of Free School Meals / Pupil Premium or have been during their school time (period of 7 years - called Ever 6), the Academy Council can offer to remit a percentage of the cost for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum.

The Academy Council may wish to remit in full or in part the cost of other activities for parents, for example, in the case of temporary family hardship. When arranging a chargeable activity, such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Executive Principal in consultation with the Finance Academy Councillor.